# CODE OF ETHICS AND GOOD PRACTICES

# Ad Fontes *Historia de Iberoamérica* JOURNAL

All the manuscripts submitted to evaluation processes by Ad Fontes *Historia de Iberoamérica* Journal, must comply with the ethical guidelines contained in the sections of intellectual property and copyright respectively. Each author should present, along with the work proposed for publication in Ad Fontes *Historia de Iberoamérica* Journal, the declaration of originality and compliance with the ethical standards of the Journal for the purpose that the editorial committee continues the evaluation process.

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The publication of an article previously evaluated by the selected peers of the Ad Fontes *Historia de Iberoamérica* Journal, develops a scientific network committed to the knowledge within the area of Social, Human and Education Sciences area. From this, the rigorous work and quality, not only of the authors but also of the institutions they represent become evident. Therefore, it is necessary to establish a statement of ethics and good practices, which provide all the indispensable elements in the work of the different agents that intervene in the process of elaboration, reception, edition and evaluation of the manuscripts: the author, the editor of the journal, the peer reviewers, the publisher and the academic community in general.

The University of Cartagena, as editor of the Ad Fontes *Historia de Iberoamérica* Journal, aware of its responsibilities in all stages of a quality publication, declares recognition of their ethical commitments and those of their peers.

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The Ad Fontes *Historia de Iberoamérica* Journal is committed to:

**Have an Editorial and Scientific Committee** or another governing body, whose members are recognized experts in the field of Social Sciences and Education. The full names and affiliations of the members will be provided on the journal’s website. Also, the journal should provide contact information for the editorial office on its website.

**Publication decisions:** The Editor of Ad Fontes *Historia de Iberoamérica* Journal and its Editorial Board are responsible for deciding which of the articles received for the journal should be published. The approval of the document in question and its importance for the fulfillment of the journal’s objective, are part of these decisions. The Editor is guided by the policies of the Editorial Board of Ad Fontes *Historia de Iberoamérica* Journal, and he/she adheres to the current legal aspects regarding defamation, copyright infringement and plagiarism, among others. The Editor can claim the support of other editors or reviewers to make this decision.

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